



VANCE SPOUSES' CLUB 2023 SPOUSE MERIT SCHOLARSHIP GUIDELINES

I. ELIGIBILITY FOR SCHOLARSHIP

- A. The Vance Spouses' Club is offering scholarships to spouses of the following:
1. Active duty or reserve military personnel assigned to Vance AFB (officer or enlisted)
 2. Local area retired or deceased military personnel (officer or enlisted)
 3. DoD contractors at Vance AFB
 4. Civilian DoD employees at Vance AFB
 5. Members of the VSC
- B. The following are not eligible for a VSC Scholarship:
1. Anyone who has previously received a VSC scholarship
 2. Anyone receiving a full scholarship (tuition, room, board, and books) from another source

II. APPLICATION CRITERIA AND REQUIRED DOCUMENTATION

The award of a VSC Scholarship is designed to give distinct recognition for high quality performance which reflects the Air Force image.

Criteria and required documentation for these awards include:

- A. Submission of scholarship application and a required transcript. A minimum 3.0 GPA (in a 4.0 system) must be indicated on the transcript of the high school, college, university, or technical school most recently attended (except when the applicant has completed fewer than 6 credit hours at his/her current/most recent school, in which case a transcript from the school previously attended must be submitted).
- B. Two recommendation forms. A school official, including dean, professor, counselor, or teacher, must complete one form. The second form may be completed by another school official, minister, employer, etc.
- C. Personal Essay: Choose ONE of the following and answer in 500 words or less.
1. Being part of a military family, you are faced with many challenges. What is the greatest obstacle you have faced, and how did you overcome this obstacle?
 2. Pick a profound experience from your own life and explain how it has influenced the person you have become.
- D. Wallet-size picture to be used for publication (if a recipient). By submitting this application, you hereby give the VSC permission to reproduce this picture.
- E. Signed Certification Form
- F. Optional - Financial needs statement in 250 words or less
- G. Optional - Resume



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GUIDELINES

III. APPLICATION INSTRUCTIONS

Applications and all required documentation must be mailed and postmarked on or before April 1, 2023 to be eligible for consideration. Late or incomplete applications will not be considered. Hand-delivered applications will not be accepted. Questions should be directed to vcscscholarship1@gmail.com.

Completed application packages should be mailed to:

Vance Spouses' Club
Attn: Scholarship Committee
PO Box 5803
Enid, OK 73702

IV. NOTIFICATION OF SCHOLARSHIP RECIPIENTS

All scholarship recipients will be notified by mail, email, and/or phone of the Committee's decision regarding each individual application during the week of April 17, 2023. A Scholarship Reception will be held in honor of recipients on Wednesday, May 3, 2023. Please plan to attend this reception if you are a scholarship recipient.

V. RECIPIENTS' USE OF SCHOLARSHIP

- A. The scholarship must be used by the recipient during the 2023-2024 academic year.
- B. The scholarship may be used for the payment of tuition, fees, room, board, and/or books.
- C. In the event that you are selected and receive a full scholarship (tuition, room, board, and books) from another source, you shall inform the VSC Scholarship Committee and will forfeit your VSC Scholarship. Forfeited scholarships will be awarded to alternate recipients.



VANCE SPOUSES' CLUB
2023 SPOUSE MERIT SCHOLARSHIP
APPLICATION

(Must be typed or printed in black ink)

1. Name: _____ Email: _____

Address: _____

City: _____ State _____ Zip Code: _____

Phone Number: _____

2. High School(s) Attended: _____

College(s) Attended: _____

Technical School(s)/Other Attended: _____

3. Spouse's Name: _____

Spouse's Work Phone Number: _____

Spouse's Employer (if Civilian): DoD / DoD Contractor (circle)

If Military: Grade/Rank: _____ Active Duty/Reserve/Retired/Deceased (circle)

4. Planned/current course of study (Major): _____

5. College or university you plan to attend/are attending. Indicate whether you are currently enrolled: _____

(Please use additional paper to complete items 6-8 if necessary and attach it to the application)

6. Academic activities, honors, or awards: _____

7. Employment experience: _____

8. Community involvement: _____



VANCE SPOUSES' CLUB
 2023 SPOUSE MERIT SCHOLARSHIP
Certification Form

I certify that the information in the application and selection criteria is accurate to the best of my knowledge, and my essay is entirely my own effort. I further certify that should I accept a VSC Scholarship Award, I am not currently, nor will I be, in violation of the following restrictions:

1. All funds received shall be applied to tuition and/or associated costs administered by an accredited college, university, or vocational/technical school. These costs may include tuition, books, fees, and room or board, but may not be used for penalties or dis-enrollment fees.
2. Applicants receiving a full college/university scholarship (tuition, room, board and books) shall inform the VSC Scholarship Committee and forfeit their scholarship. Forfeited scholarships will be awarded to alternate recipients.
3. I have not nor will I accept another Scholarship from the VSC.
4. I am a responsible citizen in good standing with my community.
5. My VSC Scholarship will be used during the 2023-2024 academic year.

Should I violate any of these restrictions, my sponsor and I agree to return all award money to the Vance Spouses' Club Scholarship Committee/Welfare Treasurer.

In accordance with the Privacy Act of 1974, I agree that my signature on this form will authorize the Scholarship chairperson to release copies of my transcripts, scholarship application, social security number, and other auxiliary data to the Scholarship Committee, as needed.

APPLICANT'S SIGNATURE _____ DATE _____

SPONSOR'S SIGNATURE _____ DATE _____



VANCE SPOUSES' CLUB
 2023 SPOUSE MERIT SCHOLARSHIP
Official Recommendation Form

Note: This form MUST be completed by a school official, minister, employer, etc.

Instructions:

1. Complete recommendation form and ensure that all information is neat and legible.
2. Please refrain from using masculine or feminine pronouns (use "applicant's" instead of "his" or "her"). DO NOT use the applicant's name or any other information that may reveal the identity of the applicant.
3. Optional: Attach a one-page Letter of Recommendation in lieu of describing your overall impression of the applicant on this form. All other information on this form must be completed and submitted with the Letter of Recommendation.
4. Please return the completed form to the applicant in a sealed envelope, signed by you over the sealed portion on the back of the envelope, for inclusion in the application package. All information is confidential and will not be revealed to the applicant or anyone not involved in the selection process.
5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

DESCRIBE YOUR OVERALL IMPRESSION OF THE APPLICANT. (Attach an additional page if necessary.) _____

EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5, WITH 1 LOWEST AND 5 HIGHEST, IN THE FOLLOWING AREAS:

DEPENDABILITY _____ MATURITY _____ INITIATIVE _____

ABILITY TO GET ALONG WITH OTHERS _____ LEADERSHIP ABILITY _____

Information about individual completing this recommendation:

 PRINTED NAME

 SIGNATURE

 OCCUPATION or TITLE



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