



# VANCE SPOUSES' CLUB 2024 STUDENT MERIT SCHOLARSHIP GUIDELINES

## I. ELIGIBILITY FOR SCHOLARSHIP

A. The Vance Spouses' Club is offering scholarships to area high school seniors and current college students who are dependents\* of one of the following:

1. Active duty or reserve military personnel assigned to Vance AFB (officer or enlisted)
2. Local area retired or deceased military personnel (officer or enlisted)
3. DoD contractors at Vance AFB
4. Civilian DoD employees at Vance AFB

\* A dependent for scholarship purposes is defined as a currently unmarried natural child, adopted child, or stepchild who has not passed his/her 21<sup>st</sup> birthday. Applicants must be authorized dependent privileges and possess a valid dependent ID card.

B. Current college students must be pursuing a vocational, technical, associates or undergraduate degree. The applicant can currently be enrolled in a degree program.

C. The following are not eligible for a VSC Scholarship:

1. Anyone who has previously received a VSC scholarship
2. Anyone on full scholarship (tuition, room, board, and books) or attending a military academy or military preparatory school.

## II. SCHOLARSHIP CATEGORIES

A. Academic scholarships will be awarded to students applying to an accredited four-year degree program at a college or university.

B. Vocational/Technical scholarships will be awarded to students seeking a one-to-two-year certification or associate degree.

## III. APPLICATION INSTRUCTIONS

Applications and all required documentation must be mailed and postmarked on or before April 3, 2024 to be eligible for consideration. Late or incomplete applications will not be considered. Hand-delivered applications will not be accepted. Questions should be directed to [vscscholarship1@gmail.com](mailto:vscscholarship1@gmail.com).

Completed application packages should be mailed to:

**Vance Spouses' Club**  
**Attn: Scholarship Committee**  
**PO Box 5803**  
**Enid, OK 73702**

## IV. NOTIFICATION OF SCHOLARSHIP RECIPIENTS

All scholarship recipients will be notified by mail, email, and/or phone of the Committee's decision regarding each individual application during the week of April 22, 2024. A Scholarship Reception will be held in honor of recipients on Tuesday, April 30, 2024. Please plan to attend this reception if you are a scholarship recipient.



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2024 STUDENT MERIT SCHOLARSHIP  
**GUIDELINES**

V. APPLICATION CRITERIA AND REQUIRED DOCUMENTATION

The award of a VSC Scholarship is designed to give distinct recognition for high quality performance which reflects the Air Force image.

Criteria and required documentation for these awards include:

- A. Submission of scholarship application and required transcripts (high school or all post high school transcripts), ACT and/or SAT scores (only required for academic scholarship), and class standing.
- B. A minimum 3.0 GPA (in a 4.0 system) for academic scholarship applicants, and a minimum 2.5 GPA (in a 4.0 system) for vocational/technical applicants.
- C. Three recommendation forms. A school official, including a principal, counselor, or teacher, must complete one form. The remaining forms may be completed by another school official, minister, employer, etc.
- D. Personal Essay: Choose ONE of the following and answer in 500 words or less.
  - 1. Being part of a military family, you are faced with many challenges. What is the greatest obstacle you have faced, and how did you overcome this obstacle?
  - 2. Pick a profound experience from your own life and explain how it has influenced the person you have become.
- E. Wallet-size picture to be used for publication (if a recipient). By submitting this application, you hereby give the VSC permission to reproduce this picture.
- F. Signed Certification Form
- G. Optional - Financial needs statement in 250 words or less
- H. Optional - Resume

VII. RECIPIENTS' USE OF SCHOLARSHIP

- A. The scholarship must be used by the recipient at an accredited 2-4 year college, university, vocational, or technical school during the 2024-2025 academic year.
- B. The scholarship may be used for the payment of tuition, fees, room, board, and/or books.
- C. A check, for the amount of the scholarship, will be sent to the institution of choice following written verification of enrollment from the education institution. Enrollment verification must be postmarked by September 30, 2024.
- D. In the event that you are selected and choose to attend a military academy or military preparatory school or receive a full scholarship (tuition, room, board, and books), you shall inform the VSC Scholarship Committee and will forfeit your VSC Scholarship. Forfeited scholarships will be awarded to alternate recipients.



VANCE SPOUSES' CLUB  
2024 STUDENT MERIT SCHOLARSHIP  
APPLICATION

**(Must be typed or printed in black ink)**

1. Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

2. High School Attended and Grades Attended: \_\_\_\_\_

3. Birth Date: \_\_\_\_\_

4. Name of Parent or Legal Guardian: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Place of Employment (if Civilian): DoD / DoD Contractor (circle)

If Military: Grade/Rank: \_\_\_\_\_ Active Duty/Reserve/Retired/Deceased (circle)

5. Planned Major: \_\_\_\_\_

6. Colleges or schools to which you have applied, are applying to, or are enrolled at (in order of preference): \_\_\_\_\_

7. Names of schools to which you have already been accepted: \_\_\_\_\_

8. Indicate the category you are applying for: Academic \_\_\_\_\_ Vocational/Technical \_\_\_\_\_  
(Please use additional paper to complete items 9-11 if necessary and attach it to the application)

9. High School/College and other extracurricular activities (e.g. clubs, sports, community service, church groups, etc.) Include offices or jobs held, if any: \_\_\_\_\_

10. Special abilities, honors, talents, hobbies, awards, and skills: \_\_\_\_\_

11. Work experience or jobs held: \_\_\_\_\_



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**Certification Form**

I certify that the information in the application and selection criteria is accurate to the best of my knowledge, and my essay is entirely my own effort. I further certify that should I accept a VSC Scholarship Award, I am not currently, nor will I be, in violation of the following restrictions:

1. All funds received shall be applied to tuition and/or associated costs administered by an accredited college, university, or vocational/technical school. These costs may include tuition, books, fees, and room or board, but may not be used for penalties or dis-enrollment fees.
2. Applicants choosing to attend a military academy or military preparatory school, or who receive a full ROTC or full college/university scholarship, shall inform the VSC Scholarship Committee and forfeit their scholarship. Forfeited scholarships will be awarded to alternate recipients.
3. I have not nor will I accept another Scholarship from the VSC.
4. I am a responsible citizen in good standing with my community.
5. My VSC Scholarship will be used during the 2024-2025 academic year.

Should I violate any of these restrictions, my sponsor and I agree to return all award money to the Vance Spouses' Club Scholarship Committee/Welfare Treasurer.

In accordance with the Privacy Act of 1974, I agree that my signature on this form will authorize the Scholarship chairperson to release copies of my transcripts, scholarship application, social security number, and other auxiliary data to the Scholarship Committee, as needed.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SPONSOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



VANCE SPOUSES' CLUB  
2024 STUDENT MERIT SCHOLARSHIP  
**School Official Recommendation Form**

**Note: This form MUST be completed by a school official (principal, counselor, or teacher).**

Instructions:

1. Complete recommendation form and ensure that all information is neat and legible.
2. Please refrain from using masculine or feminine pronouns (use "applicant's" instead of "his" or "her"). DO NOT use the applicant's name or any other information that may reveal the identity of the applicant.
3. Optional: Attach a one-page Letter of Recommendation in lieu of describing your overall impression of the applicant on this form. All other information on this form must be completed and submitted with the Letter of Recommendation.
4. Please return the completed form to the applicant in a sealed envelope, signed by you over the sealed portion on the back of the envelope, for inclusion in the application package. All information is confidential and will not be revealed to the applicant or anyone not involved in the selection process.
5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? \_\_\_\_\_

DESCRIBE YOUR OVERALL IMPRESSION OF THE APPLICANT. (Attach an additional page if necessary.) \_\_\_\_\_

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EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5, WITH 1 LOWEST AND 5 HIGHEST, IN THE FOLLOWING AREAS:

DEPENDABILITY \_\_\_\_\_ MATURITY \_\_\_\_\_ INITIATIVE \_\_\_\_\_

ABILITY TO GET ALONG WITH OTHERS \_\_\_\_\_ LEADERSHIP ABILITY \_\_\_\_\_

Information about individual completing this recommendation:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
OCCUPATION or TITLE



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